

2019 MCNEESE STATE UNIVERSITY HIGH SCHOOL BAND ACADEMY HANDBOOK JUNE 16-20

ALL REGISTRATIONS ARE DUE BY JUNE 1.

For those who registered with the “pay-by-check” option:

Checks MUST be made payable to: **McNeese Foundation-Band**

Please bring your payment to the McNeese band office or mail your check (student’s name in the memo portion) to be received by JUNE 1st

McNeese State University Bands
Box 93175
Lake Charles, LA 70609

I. OPENING DAY INFORMATION

A. Opening Day Schedule:

Sunday, June 16 Schedule

3:30 Resident Check-In (please do not arrive before 3:30) Band Hall (340 E. Sale Rd.)

4:30 Commuter Check-In Band Hall

5:00 Welcome Meeting (Parents may also attend) Band Hall

5:30 Dinner (pizza in band hall)

6:15 Color Guard – Session 1

Drum Major & Music - Warm up & Seating auditions

7:30 Drum Major & Music – Concert Band Rehearsal

9:00 All – Academy Dismissal Various Locations

B. Resident Check-in Procedures:

Step 1: Please report to the Band Hall for check-in. As you move through the line you will receive your name tag, which will be your identification for camp. PLEASE WEAR THIS NAME TAG AT ALL TIMES.

Step 2: As soon as you have checked in at the Band Hall, please proceed to the dorms to check in to your room.

When possible, campers are asked to check-in with their roommates.

DO NOT PRESS THE EMERGENCY BUTTON IN THE DORM ROOM. McNeese police will respond to the pressing of this button and students may be sent home if the button is pushed with no emergency.

Step 3: You may move your luggage into the dormitory. It is imperative that you **DO NOT HANG OR POST ANYTHING ON THE WALLS, CEILINGS, OR DOORS OF THE DORM ROOMS**. Please make sure that you note the condition of your room when you move in. Please report any problems with the room to a band camp counselor immediately. **NEVER LEAVE MONEY OR VALUABLES UNATTENDED!**

C. First Camp Meeting

The first academy meeting will be held in the band hall room 108 at 5:00 p.m. on check-in day. At this time, introduction of academy staff and personnel will be made and academy rules will be discussed. Parents are welcome to attend this meeting if they so choose.

For this first academy meeting, you should bring *all of your equipment* - instrument, mallets, and folding music stand. At the conclusion of the meeting, pizza will be served and students will then be sent to the first concert band rehearsal.

II. WHAT TO BRING TO THE ACADEMY

A. Necessary Housing Items:

Each suite in the dorm is furnished with twin beds. Linens are not provided. Accordingly, campers should bring all bedding items including extra long twin sheets, pillows, towels, blankets and all necessary toiletry items.

****Residents:** If you will be taking any **medication** during the week, ***please bring only the amount you will need for the week***, in the prescription container. Place the prescription bottle in a zip lock bag, labeled with your name. An academy staff member will hold and distribute medication on a daily basis.**

B. Instrumental Music Academy

- Your instrument (McNeese CANNOT provide any instruments, mouthpieces or reeds)
- Several good reeds for woodwind players
- Standard mute(s) for brass players
- Pencil
- Swimsuit for Pool Night
- Umbrella or rain jacket
- **PERCUSSIONISTS:** Please bring as much of the following as you have, or can get from your director:
Concert snare sticks and marching sticks
Medium yarn mallets / Xylophone mallets / Timpani mallets
****If you do not have access to all of these, that's ok. Bring as much as you can.**

C. Drum Major Academy

- Your concert band instrument (if you are a woodwind or brass player)(Percussionists refer to the above list)
- A metronome if you have one
- Comfortable athletic shoes
- Sunscreen and hat
- Swimsuit for Pool Night
- Umbrella or rain jacket

D. Color Guard Academy

- Comfortable athletic shoes
- Sunscreen and hat
- Swimsuit for Pool Night
- Umbrella or rain jacket
- Flag (Rifle optional)

MSU will not be able to provide any equipment

From our Color Guard Academy Coordinator:
Coming Soon!

E. Spending Money:

For resident students, all meals and activities during the academy are included in the cost of tuition. For commuter students, daily lunch and Thursday dinner are included in the cost of tuition. Students may wish to bring a limited amount of cash to spend on academy souvenirs, or at the vending machines. *All commuters are encouraged to stay or return for the evening activity, Monday, Tuesday and Wednesday. If staying, commuters can pay at the cafeteria for dinner (\$7.00+tax)

III. DAILY SCHEDULE INFORMATION

Monday/Tuesday/Wednesday

- 8:30 Guard – Session 1
Drum Major - Session 1
Music – Session 1 (Master Classes)
- 9:45 Music – Session 2 (Jazz Band & Chamber Groups)
- 11:00 Drum Majors – Session 2
Music – Session 3 (Elective Class 1)
- Noon Break for Lunch
- 1:15 Guard – Session 2
Drum Major – Session 3
Music – Session 4 (Elective Class 2)
- 2:30 Special Topics Session- Full Academy
- 3:45 Guard – Session 3
Drum Major & Music – Concert Band Rehearsal
- 5:15 Commuter Dismissal
*All commuters are encouraged to stay or return for the evening activity. If staying, commuters can pay at the cafeteria for dinner (\$7.00+tax)
- 5:30 Dinner
- 6:45 Meet for Evening Activity (Monday- Pool Night, Tuesday- Sports Night, Wednesday- Movie/Game night)
- 9:00 Daily awards presentation and dismissal Mon/Tues- Rec Center, Wed- Band Hall

IV. ACADEMY REGULATIONS

Please note: Failure to comply with the following rules could result in the student being sent home.

1. The use of alcohol, tobacco, or drugs is strictly prohibited.
2. Students are not allowed to leave campus. Anyone caught off campus will be sent home.
3. Resident students are not permitted out of dorm rooms after lights out. Students are not permitted in dorm rooms other than their own. Students violating these regulations may be sent home early. Academy refunds are not possible.
4. Students are required to be present and on time to all classes and rehearsals. Roll WILL be checked.
5. Please keep the door to your suite locked at all times, and always keep your key card with you.
6. Please do not run, yell, or play loud music in the dorms.
7. Wear shoes and proper clothing at ALL times.
8. Please do not hang anything from the ceilings, walls, or doors.
9. Watch for posted meeting times and places.
10. Please use proper conduct while in the dining hall. After you have eaten your meal, please put up your tray.
11. If you are sick or injured, please notify your instructor or counselor or come to the band office.
12. Keep rooms clean at all times. A counselor will check rooms every day. Trash bags are provided for your use.
13. Please do not slam the doors.
14. Students are required to attend all planned activities throughout the duration of academy.
15. Use vending machines at your own risk. McNeese State University is not responsible for lost change.
16. Fire procedures will be discussed in detail at the first dorm meeting.
17. No vandalism. Keep windows and blinds closed at all times.

V. ILLNESS/ACCIDENT PROCEDURES

Every effort is made to maintain a safe academy week. At times, however, students may become ill or have an accident.

In the event of illness or accident, parents will be notified and will have two options:

1. Pick up the student (if the medical problem is resolved, the student may return to the academy).
2. Advise the academy staff to take the child to a local health clinic or hospital. The health clinic or hospital will charge their normal fee.

Please note: In both instances, the parent or guardian is responsible for any illness expense.

In the event of an extreme emergency, parents or guardians will be notified as the student is being taken to the emergency room.

If you do not want the academy staff to follow these procedures, please provide a written statement to the academy director indicating your desires in the event of an emergency, illness, or accident.

VI. VISITATION RULES

Parents needing to meet with a student must check in at the band office. With the exception of move-in and move-out, students and academy staff are the only people permitted in the dorms.

VII. FINAL DAY INFORMATION

A. Final Day Schedule:

Thursday, June 20

- 8:30 Guard – Session 1
- Drum Major - Session 1
- Music – Session 1 (Master Classes)
- 9:45 Music – Session 2 (Jazz Band & Chamber Groups)
- 11:00 Concert band rehearsal
- Noon Break for lunch
- 1:15 Afternoon prep for finale performances
- 4:00 Dinner for resident and commuter students/dorm cleanup for resident students
- 5:30 Pre-finale performances in Grand Gallery (large glass entryway of fine arts building)
- 6:00 Finale Performance in Tritico Theatre (large glass entryway of fine arts building)
- 6:45 Checkout at dorms

Family, directors and friends are invited to the **Academy Finale Performances at 5:30pm on June 20.**

B. Check-out Procedures

Students may check out of the dorms following the final performances. To expedite this process, students will be required to clean their rooms and pack all belongings during the Wednesday dinner break.

STEP 1: After the final performance, all students may return to their dorm to begin check- out procedures.

STEP 2: Counselors will be stationed throughout the dorms to assist students with checkout. Once the room is completely clean and straightened, go find a counselor to inspect your room. If the room passes inspection, a checkout slip will be issued.

STEP 3: Once the student receives a checkout slip, he or she may take that slip and his or her key card to the dorm personnel.

STEP 4: After turning in the key card and having a signed checkout slip, the student is free to leave campus.

STEP 5: HAVE A SAFE TRIP HOME!

VIII. AUDITION PROCESS

Chair placement auditions for the concert band(s) will consist of 2 selected major scales, a chromatic scale and sight reading.

IX. COMMUTERS

A. Commuter Drop-Off:

Please drop your student off in the Band Hall parking lot. The first class begins at 8:30 AM, Monday through Thursday.

B. Commuter Pick-Up:

You have two options on this:

1. If the student does not wish to participate in the evening elective, he/she may be picked up at 5:15 PM in the Band Hall parking lot.

2. If your student wishes to participate in the evening activity, he/she most certainly can do that! Our evening activities end at 9pm, after which time you may pick your student up Mon/Tues- Rec Center, Wed- Band Hall. We will have counselors with them at all times to ensure their safety.

C. Commuter Meals:

Your student's tuition does cover lunch in the cafeteria. It also covers Thursday dinner in the cafeteria. *All commuters are encouraged to stay or return for the evening activity. If staying, commuters can pay at the cafeteria for dinner (\$7.00+tax)

X. DIRECTIONS

The McNeese Band Hall is located at 340 E. Sale Road in Lake Charles. Exit I-210 at Ryan Street and proceed south on Ryan Street. After passing pizza hut on the left, turn left at the next stoplight (Sale Road). You will see a Walgreens on the left and the McNeese entry plaza on the corner. After turning left onto Sale Road, turn right into the large parking lot. The band hall building is adjacent to the parking lot.